

Note: New Hires will be tracked monthly using this form. Please refer to page 2 of this form for definitions of Section 3 Worker and Targeted Section 3 Worker.

Name of Preparer: _____ **Signature:** _____ **Date:** _____

Definitions:

Labor Hours: The number of paid hours worked by persons on Section 3 project or by persons employed with funds that include public housing financial assistance.

Section 3 Worker: Any worker who currently fits or when hired within the past 5 years fit at least one of the following categories:
The worker's income for the previous or annualized calendar year is below the income limit established by HUD.
The worker is employed by a Section 3 business concern.
The worker is a Youthbuild participant.

Target Section 3 Worker: A worker employed by Section 3 business concern; or A worker who currently fits or when hired fit at least one of the following categories:
A resident of public housing or Section 8-assisted housing;
A resident of other public housing projects or Section 8-assisted housing managed by a PHA that is providing the assistance;
A Youthbuild participant.