

ATLANTA HOUSING MBE/WBE/SBE MONTHLY UTILIZATION REPORT



As a recipient of Federal financial assistance, Atlanta Housing ("AH") must collect data on the economic opportunities provided to Minority, Women and Small Business Enterprises and Section 3 (low and very-low income) Business Concerns. The U. S. Department of Housing and Urban Development ("HUD") utilizes this data to evaluate overall participation against total program activity. This report must be submitted by the Prime Contractor each month along with your monthly invoice. Use additional pages if necessary. If no subcontractors will be utilized on the project, indicate, "**Not Applicable**". *Submission of this utilization report to AH is mandatory. Failure to submit may result in a delay in the processing of payment applications.*

PRIME CONTRACTOR: _____

CONTRACT/PROJECT NAME: _____ **SCOPE OF WORK/SERVICE(S):** _____

CONTRACT DATE: _____ **CONTRACT AMOUNT:** _____ **AMOUNT PAID TO DATE:** _____

Subcontractor Name	Address	Phone	Contact Person	Diversity Group* Code MBE/WBE/SBE/ Sec. 3		Scope of Work/ Service(s)	Contract Date	Contract Amount	Amount Paid To Date	2nd Tier Sub**

Name of Preparer: _____ **Signature:** _____ **Date:** _____