

ATLANTA HOUSING
LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR
OR
PROVIDE MATERIALS OR SERVICES



This form **must** be completed by **ALL** known subcontractors and submitted only by subs of awarded Prime prior to contract execution.

TO: _____
 (NAME OF PRIME CONTRACTOR'S FIRM)

FROM: _____
 (NAME OF SUBCONTRACTOR'S FIRM)

CONTRACT NUMBER: _____

CONTRACT NAME: _____

NOTE: M/W/SBE contractors must attach a Letter of Certification from one of the certifying agencies listed on the Schedule A - M/W/SBE Utilization Plan. For Section 3 Business Concern (S3BC) contractors/subcontractors, the owner or employee of the S3BC cannot also be an employee of the Prime Contractor on a contract per HUD Regulations.

The undersigned will enter into a signed agreement with the Prime Contractor listed above within five (5) days after receipt of a signed contract executed by the Atlanta Housing.

Scope of Work	Project Commence Date	Project Completion Date	Estimated Dollar Amount

 (Prime Contractor)

Signature _____

Title _____

Email Address _____

Date _____

 (Subcontractor)

Signature _____

Title _____

Email Address _____

Date _____